

# Introduction to *Four Corners 3* Assessment Audio CD / CD-ROM

## Contents of the Audio CD / CD-ROM

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In addition to this Introduction, the following materials are available on this Audio CD / CD-ROM:

As PDFs and Word files:

- 12 written quizzes
- 12 oral quizzes
- 12 audio scripts for the written quizzes
- 12 answer keys for the written and oral quizzes
- 2 written tests
- 2 oral tests
- 2 audio scripts for the written tests
- 2 answer keys for the written and oral tests
- 1 oral quiz assessment sheet (as PDF only)
- 1 oral test assessment sheet (as PDF only)

As MP3 files:

- 12 recordings for the listening activities in the quizzes
- 4 recordings for the listening activities in the tests

As audio CD tracks:

- 12 recordings for the listening activities in the quizzes
- 4 recordings for the listening activities in the tests

## Using the PDF, Word, and MP3 files

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The PDF files can be printed out directly from the disc or saved on a computer.

The Word files can be modified after being saved on a computer. You can adapt these files to your specific needs by, for example, inserting your school logo; modifying, deleting or adding items or activities; replacing illustrations and reading texts; adjusting the score for each activity or the total score for the quiz / test after modifying the activities; adjusting the answer keys as needed.

The MP3 files can be played directly from the disc or saved on a computer.

The audio CD tracks can be played on any CD player or computer.

## Purpose of the quizzes and tests

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The quizzes and tests may be used to help teachers assess students' mastery of the content presented in *Four Corners* as part of student grading and assessment.

In conjunction with regular assessment in the classroom, the quizzes and tests also help determine what language has

been successfully mastered by the students and what may need more attention or review in future classes.

The quizzes and tests also give students a sense of accomplishment at the end of each stage.

## Contents of the quizzes and tests

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Each **quiz** focuses on the content of one unit.

Each **written quiz** includes:

- 1 listening comprehension activity
- 1 reading comprehension activity
- 1 activity focusing on functional expressions
- 2 or more activities focusing on vocabulary and grammar

Each **oral quiz** is divided into 2 sets of activities – for Student A and Student B. Each set includes:

- 1 activity with 4 complete questions for students to read aloud to their partners
- 1 activity where students answer the questions read aloud by their partners
- 1 optional information-gap activity with 4 questions for students to complete before reading them aloud to their partners
- 1 optional information-gap activity with an illustration or text for students to answer their partners' questions

Each **written test** focuses on the content of six units (units 1–6 or units 7–12) and includes:

- 2 listening comprehension activities
- 2 reading comprehension activities
- 2 activities focusing on functional expressions
- 6 or more activities focusing on vocabulary and grammar

Each **oral test** is divided into 2 sets of activities – for Student A and Student B. Each set includes:

- 1 activity with 8 complete questions for students to read aloud to their partners
- 1 activity where students answer the questions read aloud by their partners
- 1 optional information-gap activity with 8 questions for students to complete before reading them aloud to their partners
- 1 optional information-gap activity with an illustration or text for students to answer their partners' questions

## Getting ready for a written quiz / test

- Plan to give a written quiz shortly after the class has completed the corresponding unit, and a test after the class has completed the corresponding six units.
- Suggest that students prepare for each quiz / test by reviewing the corresponding unit(s).
- Print out a copy of the quiz / test for each student.
- Schedule about 30 minutes of class time for a written quiz and about 60 minutes for a test.
- Locate the audio track or MP3 for the listening activity in the quiz (activity A) or the listening activities in the test (activities A and B).

## Giving a written quiz / test

- Tell students that they are not allowed to consult any other materials, such as books or dictionaries.
- Hand out a copy of the quiz / test to each student.
- Encourage students to take a few minutes to look through the exercises without answering them. Go over the instructions to make sure students understand them.
- Tell students they have 30 minutes to complete the quiz or 60 minutes for the test. Write the total time on the board.
- Tell students that about 5 minutes of the quiz time or about 10 minutes of the test time will be used for the listening portion. Let students know if you are giving the listening at the beginning or end of the time.
- When giving the listening, you may choose to pause the recording if you feel students need more time to do the activities. Alternatively, you may choose to play the recording twice.
- After the quiz / test begins, revise the time on the board every 5 or 10 minutes so that students know how much time is left.

## Scoring a written quiz / test

- You may grade the quizzes / tests on your own. Alternatively, you may correct them in class by reading the answers aloud or eliciting them from students. Students can either correct their own answers or exchange quizzes / tests with a partner and correct each other's answers.
- Each **written quiz** has a total score of 50 points. Students' scores may be interpreted roughly as:
  - 45–50 points = Excellent
  - 40–44 points = Good
  - 35–39 points = Average
  - 34 points or below = Needs improvement
- Each **written test** has a total score of 100 points. Students' scores may be interpreted roughly as:
  - 90–100 points = Excellent
  - 80–89 points = Good
  - 70–79 points = Average
  - 69 points or below = Needs improvement

## Getting ready for an oral quiz / test

- Depending on the number of students and class time, the oral quiz / test may be given on the same day as the written one or in the following class period.
- Print out a copy of the oral quiz / test for the students. Cut the copy into Student A's and Student B's parts. If you decide not to give the optional activities C and D, cut out the bottom part of the sheet as indicated by the dotted line.
- Decide if you are assessing the students in pairs or having each student do the oral quiz / test with you. Schedule class time by multiplying the suggested times below by the total number of students or pairs:

### Oral quizzes

<b>Individuals:</b>	Activities A–B	about 1.5 minutes
	Activities A–D	about 3 minutes
<b>Pairs:</b>	Activities A–B	about 2 minutes
	Activities A–D	about 4 minutes

### Oral tests

<b>Individuals:</b>	Activities A–B	about 2.5 minutes
	Activities A–D	about 5 minutes
<b>Pairs:</b>	Activities A–B	about 3 minutes
	Activities A–D	about 6 minutes

## Giving an oral quiz / test

- Give each student his or her part of the quiz / test (Student A or Student B). If you are testing students individually, choose the parts for you and for each student.
  - Go over the instructions to ensure students understand what should be done in each activity:
    - A:** Student A asks questions and Student B answers them.
    - B:** Student B asks questions and Student A answers them.
    - C:** Student B completes and asks questions and Student A finds the information and answers them.
    - D:** Student A completes and asks questions and Student B finds the information and answers them.
- Make sure students understand that they are not writing the words to complete the questions in activities C and D.

## Scoring an oral quiz / test

- To score the oral quizzes / tests, use a copy of the Oral Quiz / Test Assessment Sheet for each student.
- Students are graded in five categories: Grammar, Vocabulary, Pronunciation, Fluency, Communication
- Each **oral quiz** has a total score of 25 points. Students' scores may be interpreted roughly as:
  - 22–25 points = Excellent
  - 18–21 points = Good
  - 14–17 points = Average
  - 13 points or below = Needs improvement
- Each **oral test** has a total score of 50 points. Students' scores may be interpreted roughly as:
  - 43–50 points = Excellent
  - 35–42 points = Good
  - 27–34 points = Average
  - 26 points or below = Needs improvement